

Esperance Goldfields Surf Life Saving Club Inc

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Registered with Australian Charities & Not for Profit Commission

Affiliated with Surf Life Saving Western Australia

BY-LAWS

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1. MEMBERSHIP

Membership shall be open to male and females over the age of five (5) years.

2. CLASSES OF MEMBERSHIP

2.1. Classes of membership shall be:

- Active Senior
- Active Senior Youth
- Active Junior Youth (Cadet)
- Active Reserve
- Associate
- Social
- Juniors - Nippers
- Long Service
- Life
- Honorary
- Temporary Members (see Constitution)

2.2. All applications for membership shall be made via SLSWA membership portal, accompanied by the appropriate fees for consideration by the Board of Management (BOM)/ or representative.

2.3. Persons nominated in accordance with paragraph 5.2 shall be elected by the Board of Management, by a three-fourths majority of those present at the meeting.

2.4. ACTIVE SENIOR members shall be 18 years of age or over on the 1st of October of the season. Applicants for Active Membership shall be holders of the SLSA Bronze Medallion or shall be qualifying for that award as required in paragraph 6.1. Active members shall be entitled to the full use of club facilities and club equipment and may compete in Inter Club Competitions. Such members have full voting rights at all General Meetings of the club and shall be rostered for patrol duty.

2.5. ACTIVE SENIOR YOUTH members shall be 15, 16 or 17 years of age on the 1 October of the season. Applicants for Active Junior membership

shall be holders of the SLSA Bronze Medallion or shall be qualifying for that award. Active members shall be entitled to the full use of club facilities and club equipment and may compete in Inter Club competitions. Such members have full voting rights at all General Meetings of the club and shall be rostered for patrol duty.

2.6. ACTIVE JUNIOR YOUTH (Cadets) shall be 13 or 14 years of age of the 1st of October of the season. Applicants for Cadet membership shall be holders of the SLSA Surf Rescue Certificate or shall qualify for that award as required. Cadets shall be entitled to the full use of club facilities and club equipment and may compete in Inter Club Competitions. Such members have full voting rights at all General Meetings of the club and shall be rostered for patrol duty.

2.7. ACTIVE RESERVE MEMBERS must be holders of the SLSA Bronze Medallion and provide in writing good reason to the BOM why they cannot fulfil the requirements of Active Membership. Active Reserve members shall be entitled to the full use of club facilities and club equipment and may compete in Inter Club Competitions. Such members have full voting rights at all General Meetings of the club. Such members shall either be exempt from patrol duties or complete reduced duties as determined by the Board.

2.8. ASSOCIATE MEMBERS: Associate membership may be granted by the club to persons who may or may not hold an SLSA award. Associate members do not have voting rights unless elected to the Board of Management. Associate members are exempt from rostered patrol duty and may not use the club's lifesaving or competition equipment. The minimum age for Associate membership shall be 21 years.

2.9. SOCIAL members shall be 18 years of age or over on the 1st of October of the season. Social members are entitled to use of the club's facilities whilst open, but are not eligible to contest the club competition or interclub competition. Social members are not required to be rostered for surf patrols and are not eligible to vote at general meeting of the club. Social membership fees will not be lower than Active members.

2.10. LIFE MEMBERS may be appointed from among members who have rendered exemplary service to the club. Life member criteria and nomination form available on request from Director of Administration. Candidates for Life Membership must be nominated by two members of the Club in writing. Such nomination must be endorsed by the Board and recommended by them. Life members shall be entitled to the full use of club facilities and club equipment and may compete in Inter Club competitions. Such members have full voting rights at all General Meetings of the club and shall be exempt from rostered patrol duties. Life Members aren't required to pay Club membership fees.

2.11. JUNIOR NIPPER MEMBERS shall be 5-13 years of age on 1st October of the season. Junior members shall be registered with SLS Australia via online membership portal. Junior members shall not be eligible to vote or participate in any meetings affecting the lifesaving activities or management of the club. Junior members may only use equipment provided for their use by the club.

2.12. HONORARY MEMBERS shall be elected at the AGM or by the BOM. They shall be persons who provide an extraordinary service or assistance to the achievement of the Club's Objectives. Honorary Members are not required to pay a membership fee, do not have voting rights and shall have the same membership rights as Associate Members.

2.13. LONG SERVICE MEMBERS Long Service membership may be granted by the BOM to members who have completed 10 years or more active service with SLS Australia. Long Service members shall have full voting rights at all General Meetings of the club and may be exempted from patrol duties.

3. QUALIFICATIONS OF MEMBER

3.1. Active Senior and Active Junior members shall qualify for the SLSA Bronze Medallion as directed by the club's Director of Education.

3.2. Youth Junior (Cadet) members shall qualify for the SLSA Surf Rescue Certificate as directed by the Club's Director of Education.

3.3. The Director of Education shall advise the BOM of any member failing to obtain the required qualifications within a reasonable period. Such members may have their membership of the club terminated by the BOM.

4. SUBSCRIPTIONS

4.1. The Annual Subscription shall be due on the 1st October of each year and shall be set per the classes of membership at paragraph 2.1.

4.2. Amount of subscription to be decided upon at the first BOM meeting of each season.

4.3. Payment of the prescribed fee shall entitle a person to membership from the 1st of October, or date of fee payment, to the 30th of September of the following season.

4.4. A family subscription fee may be offered; however, family members must be fully dependent and must register individually via SLS online membership portal in one of the classes of membership listed in Section 2.

4.5. A member being indebted to the club, in any respect, cannot renew membership until such debt has been paid.

4.6. Active Reserve fees shall not be lower than Active fees.

5. CLUB DIRECTORS/OFFICERS

5.1. The directors of the club elected to form the Board of Management (BOM) shall be:

- President
- Vice President

- Director of Administration
- Director of Finance
- Director of Surf & Coaching
- Director of Lifesaving
- Director of Junior Activities
- Director of Operations
- Director of Education

5.2. The Officers of the club, that are not members of the BOM, but are appointed at the Annual General Meeting or first BOM meeting, shall be:

- Registrar/Member Protection Information Officer
- Stock Control/Merchandise Officer
- Grievance Officer
- Marketing/Sponsorship/Publicity Officer
- Occupational Safety & Health Officer
- Building Maintenance (House) Officer
- Bar Manager
- Senior Coach
- Junior Coach
- Youth Officer
- Age Group Managers
- Surf Boat Captain
- IRB, ATV & Radio Officer
- First Aid Officer
- Water Safety Officer
- Social Activity Officer
- Communication/Newsletter Officer
- Webmaster
- Coastal Safety & Response Group Officer

6. HONORARY OFFICERS

6.1. Honorary Officers of the Club shall consist of:

- Patron
- Vice Patrons

- Honorary Medical Officer
- Honorary Solicitor
- Honorary Auditor

6.2. Honorary Officers shall have no vote and not need be members of the Club.

6.3. The Honorary Auditor shall be a qualified accountant and shall not hold any other office in the club, nor be a member of the BOM.

7. BOARD OF MANAGEMENT (BOM)

7.1. The BOM shall control the income and expenditure of the club. It shall manage the affairs and concerns of all officers and members and has power to appoint Committees and to consider and report on any question of club business.

7.2. The Board shall have powers to adopt or amend the Club By-Laws, to ensure the efficient management of the club and the conduct and control of the members regarding club duties and activities. Such By-Laws shall be binding until altered, amended or revoked by a General Meeting.

8. BOARD OF MANAGEMENT MEETINGS

8.1 The Board of Management shall meet at least five (5) times per year. Five (5) shall form a quorum.

8.2 The business to be transacted Board of Management at meetings shall be as follows:

- Date, Location, Attendance & Apologies
- Confirmation of Previous Minutes
- Business Arising from Previous Minutes

- Director & Financial Reports
- Correspondence
- Business Arising from Correspondence
- General Business
- Closing, Date of Next Meeting

8.3 At all meetings the Chairperson may decide the order in which business shall be taken.

9. ANNUAL GENERAL MEETING

The following shall be the order of business at the Annual General Meeting:

- Date, Location, Attendance & Apologies
- Presentation and Adoption of the Annual Report & Financial Statements
- Alterations of the Constitution, of which due notice has been given.
- Confirmation or rejection of additions and alterations to By-Laws made by the BOM during the previous year.
- Motions of which due notice has been given.
- Election of office bearers
- General Business (at the discretion of the Chairperson)

10. COMMITTEES

10.1 Committees appointed by the BOM shall, unless specifically empowered to act, be regarded as appointed only to assist the BOM. Such committees shall have no powers or authorities to transact any business other than that referred to them by the BOM. All such committees shall tender their minutes to the forthcoming BOM meeting for ratification.

10.2 The Committees of the club shall be the Surf & Coaching Committee, Administration Committee, Finance Committee, Lifesaving Committee & Life Member Committee.

11. SURF & COACHING COMMITTEE

The Surf & Coaching Committee shall comprise Director of Surf & Coaching (Chairperson), Junior Director, Age Group Coordinators, Senior Coaches, Junior Coaches, Surf Boat Captain & Water Safety Officer. Committee shall ensure all competitors have access to coaching programs. The Committee shall ensure competitors are entered in inter-club competitions and shall endorse all team selections for State & National Championship competitions. The Committee shall submit the club's competition program to the BOM for endorsement before the commencement of the season. The Committee shall ensure that members compete regularly in club competitions. Committee shall ensure club coaches are accredited as required by SLS. Each member of the Committee shall be entitled to vote on matters before the Committee and the Chairperson shall have a casting vote only.

12. AUDIT & FINANCIAL COMMITTEE

12.1 The Administration Committee shall comprise the Director of Administration (Chairperson), Director of Finance, Registrar, Merchandise/Stock Control Officer.

12.2 All online accounts require 2 signatories for approval of payments or transfers.

12.3 In order to make purchases online using a Debit card, bank restrictions require 1 signatory on the active account. Any Debit Card appointed shall be under the name of the Director of Finance or Director of Administration.

13. LIFE MEMBER COMMITTEE

The Life Member Committee shall comprise the Club's Life Members. The Life Member Committee shall be convened by the BOM Chairperson. The Committee will meet as required to discuss further Life Memberships at the Club. Each member of the Committee shall be entitled to vote on matters before the Committee and the Chairperson shall have a casting vote only.

14. DUTIES AND QUALIFICATIONS OF CLUB OFFICERS

14.1 PRESIDENT: The President, (also known as Chairperson) who does not have a casting vote, shall preside at all General Meetings and at all Meetings of the Board and shall, ex officio, be a member of all other committees of the club. The President shall supervise all club officers and ensure they are carrying out their duties in an efficient and effective manner. The President is elected by the members and responsible for representing the views of the members.

14.2 VICE PRESIDENT: The Vice President shall be a Director of the club. In the absence of the President, the Vice President shall assume the President's role and duties and, in the absence of both, the meeting may elect a chairperson from among those present.

14.3 DIRECTOR OF FINANCE: The Director of Finance shall prepare and manage the club's budget, control the receipts and disbursements of all monies of the club and shall keep a record and full account of all monies so received and paid. A report shall be made to each BOM meeting and to the Annual General Meeting and at such other times as required. The Director of Finance shall hand over all records and documents required by the Auditor for inspection.

14.4 DIRECTOR OF ADMINISTRATION: The Director of Administration shall issue notices of all meetings, shall conduct the correspondence of the club, shall attend all meetings and keep correct minutes of every meeting.

14.5 DIRECTOR OF SURF & COACHING: The Director of Surf & Coaching shall be an Active member and shall hold the SLSA Bronze Medallion. The Director of Surf & Coaching shall have been an Active member of the club for at least twelve (12) months prior to election. The Director of Surf & Coaching shall convene the Surf & Coaching Committee and shall be responsible for all club competition equipment and may allow or refuse the use of club equipment to any member. The Director of Surf & Coaching shall be responsible for all club and interclub competition activities and will promote the development of coaches and coaching programs within the club. The Director of Surf and Coaching shall convene the club's Surf & Coaching Committee.

14.6 DIRECTOR OF LIFESAVING: The Director of Lifesaving of the club shall be the holder of a current SLSA Bronze Medallion and shall have been an Active member of the club for at least twelve (12) months prior to election. The Director of Lifesaving shall arrange and supervise all lifesaving services provided by the club in accordance with the rules, manuals, policies and procedures of SLSWA and SLS. The Director of Lifesaving shall furnish SLSWA with the prescribed reports and shall inform the Director of Surf and Coaching and BOM, of any member who has incurred suspension for failure to perform patrol duties. The Director of Lifesaving will oversee & ensure the continued compliance of operational and administrative components and duties of members within the club. The Director of Lifesaving shall be responsible for first aid, rostering of patrols and the maintenance and security of the club's radio equipment. The Director of Lifesaving shall convene the club's Lifesaving Committee.

14.7 DIRECTOR OF JUNIOR ACTIVITIES: The Director of Junior Activities shall establish, co-ordinate and report all operating aspects relating to the U6 through to U13 age group members of the club. The Director of Junior Activities will ensure weekly education & sport programs are delivered via qualified Age Group Managers to the junior members of the club. Director of Junior Activities is to ensure Water Safety is supplied as per SLS guidelines.

14.8 DIRECTOR OF CLUB OPERATIONS: The Director of Operations will be a current financial member of the Club. The Director of Operations shall be responsible for the maintenance/upkeep/supplies of the Clubhouse. The Director of Operations will be responsible for arranging social activities, regular club communication to members with the emphasis on FUN!

14.9 CO-ORDINATOR OF RESPONSE GROUP: The Response Group Co-ordinator of the club shall be a holder of a current SLSA Bronze Medallion and shall have been an Active member of the club for at least twelve (12) months prior to election. The Co-ordinator of the Response Group shall arrange and supervise training, fitness programs and monitoring call outs. The Coordinator of the Response Group shall report to the Director of Lifesaving and President and be a member of the Lifesaving Committee.

14.10 DIRECTOR OF EDUCATION: The Education Officer shall arrange courses and instructors for members of the club or members of the community to qualify for SLSA awards. The Director of Education will be responsible for developing the club's education resources and shall assign training officers to squads of award candidates. The Director of Education is responsible for the development of Youth education training within the club. The Director of Education will communicate with the Director of Lifesaving of SLSA Award members and maintain accurate information in Surf Guard regarding members Award status.

14.11 HOUSE OFFICER: The House Officer shall be responsible for the general maintenance of the club building. Responsible for the maintenance of the internal fittings of the clubhouse and for equipment not under the direct control of the Directors, Boat Captain, IRB & ATV Officer & First Aid Officer. The House Officer will communicate all matters to Director of Operations.

14.12 COMMUNICATION & PUBLICITY OFFICER: The Communication and Publicity Officer shall be responsible for the regular publication of the club's weekly newsletter through the season and for all external communication to the members & community through social media. The Communication & Publicity Officer shall report to the Director of Operations.

14.13 SOCIAL OFFICER: The Social Officer shall be responsible for arrange social functions for the members of the club as approved by the BOM and shall hand all monies and a statement of expenditure and receipts to the Director of Finance within seven (7) days of any social function. The Social Officer will be responsible for assisting with Junior/Youth/Senior Awards Presentation. The Social Office will report to the Director of Operations.

14.14 REGISTRAR/MEMBER PROTECTION INFORMATION OFFICER: The Registrar/MPIO shall keep accurate records of club membership and shall ensure all financial members are registered with SLSA membership portal. The REGISTRAR/MPIO is responsible for keeping a current Working with Children (WWC) database for all members over the age of 18 volunteering within the club. The MPIO is to supply WWC report to the Director of Administration. The Registrar/MPIO shall assist the Directors of the club with reports and records of the club's membership and shall attend to the posting of the club register of financial members at the club notice board. The MPIO shall act in accordance with SLSA and SLSWA Rules, Regulations and Policies, EGSLSC Constitution & Club Bylaws.

14.15 STOCK CONTROL OFFICER/MERCHANDISE: The Stock Control Officer shall maintain the club's stock of general merchandise and make such merchandise available to members at regular times through the season. A Stocktake of merchandise is required to be carried out on 31 April of each year and submitted to the Director of Finance. The Stock Control Officer will report to the Director of Finance.

14.16 MARKETING OFFICER: The Marketing Officer shall assist the BOM to secure and maintain marketing and sponsorship partnerships between the

club and other individuals and organisations. The Marketing Officer may form a committee to assist with these responsibilities and shall report to the President, or one of the Directors of the Club.

14.17 GRIEVANCE OFFICER (G.O.) Where a grievance has been received the Grievance Officer shall, as soon as practicable, meet with, or discuss the grievance with member. The G.O. may take whatever steps and conduct whatever investigations are necessary to determine whether the grievance is legitimate.

14.17.1 Where the G.O. determines, the grievance is legitimate, the G.O. will take all reasonable steps to resolve the grievance.

14.17.2 Where the G.O. determines the grievance is not legitimate the G.O. will advise the member accordingly. If the member is not satisfied with the outcome, the member may take further action they consider necessary or appropriate.

14.17.3 Where the G.O. is unable to resolve a grievance or considers the grievance of a very serious nature, the G.O. shall report the grievance to the BOM.

14.17.4 All grievances received by the G.O., and all information surrounding the circumstances of a grievance which is discovered by the G.O. on investigation shall be confidential and may be communicated only to the BOM for further action.

14.18 OCCUPATIONAL SAFETY AND HEALTH OFFICER: The Occupation Safety and Health Officer (OS&H) shall provide help to the club comply with safety and health regulations, policies and procedures as required by SLSA, SLSWA and any other safety and health regulatory authority. The OS&H Officer shall

report to the Director to Administration and be a member of the Administration Committee.

14.19 BAR MANAGER: The Bar Manager shall be responsible for the management of the club's bar facilities including stock control and the staffing of bar facilities during all club functions. The Bar Manager shall be responsible to the Director of Operations and shall ensure all bar proceeds are banked within seven (7) days and reported to the Director of Finance.

14.20 SENIOR COACHES: Senior Coaches shall assist the development and implementation of training programs for members within their appointed discipline. Senior Coaches will hold a current Bronze Medallion and shall encourage other members to undertake coaching duties and shall report to the Director of Surf & Coaching. Senior Coaches shall be members of the Surf & Coaching Committee.

14.21 JUNIOR COACHES: Junior Coaches shall assist the development and implementation of training programs for members within their appointed discipline. Junior Coaches will hold a current Bronze Medallion and shall encourage other members to undertake coaching duties and shall report to the Director of Surf & Coaching. Junior Coaches shall be members of the Surf & Coaching Committee.

14.22 AGE GROUP MANAGERS: Age Group Managers assist junior members through the various stages of the Nipper program. To be an Age Group Manger you must be a registered and financial member of the Club. Over 16 years of age, should be qualified through the appropriate courses. To be an Age Group Manager Assistant, you must be registered on SLSA Membership portal and a financial member of the club. AGM & Age Group Assistants shall report to the Director of Junior Activities.

14.23 SURF BOAT CAPTAIN: The Surf Boat Captain shall be responsible for the maintenance and safekeeping of the club's surfboats and all associated

equipment. The Surf Boat Captain shall arrange training and instruction in rowing for members and shall nominate members for interclub surfboat competition as required.

14.24 INFLATABLE RESCUE BOAT (IRB) & ALL TERRAIN VEHICLE (ATV) OFFICER: The IRB & ATV officer shall be a qualified IRB Driver and shall be responsible for the maintenance and safekeeping of the IRB & ATV and all associated equipment. The IRB/ATV Officer shall ensure that a reserve of fuel is always available for emergency use. If for any reason the craft or vehicle is disabled, the President, Director of Surf & Coaching and the Director of Lifesaving shall be notified immediately. The IRB/ATV Officer shall arrange and authorise such repairs deemed necessary to the craft and vehicle within limits set by the BOM. The IRB/ATV officer shall liaise with the Education Officer to ensure all candidates for the Bronze Medallion and specialist IRB awards receive proper instruction and shall liaise with the Director of Lifesaving to ensure the IRB & ATV is used competently by patrol members and maintained properly before, during and after patrol duty. The IRB/ATV Officer shall report to the Director of Lifesaving and shall be a member of the Lifesaving Committee.

14.25 FIRST AID OFFICER: The First Aid Officer shall possess a current First Aid Certificate or SLSA Bronze Medallion and shall be responsible for the general maintenance of the First Aid Room and all first aid equipment. The First Aid Officer shall report to the Director of Lifesaving and shall be a member of the Lifesaving Committee.

14.26 WATER SAFETY OFFICER: The club's Water Safety Officer shall hold a current SLS Bronze Medallion Award and report to the Director of Lifesaving & Director of Surf & Competition. The Water Safety Officer shall liaise with club and external parties regarding provision of lifesaving and water safety services with guidelines set by SLSA. The Water Safety Officer shall be a member of the Lifesaving & Surf & Coaching Committee.

14.27 WEBMASTER: The Webmaster role shall be responsible for the operation and maintenance of the club's website. The Webmaster shall be members of the Communications Committee and report to the Director of Operations.

15 PATROLS

15.1 The club's patrols and hours of duty will be in accordance with the SLSWA Lifesaving Agreement as agreed between the club, SLSWA and the Shire of Esperance.

15.2 All qualified and financial Active Senior, Active Youth, Active Cadet and Active Reserve members shall be rostered for Patrol Duty. The rostered hours for Active Reserve members shall be less than the patrol hours rostered for other classes of Active Membership.

15.3 Patrol members shall report to the Patrol Captain thirty (30) minutes prior to the commencement of patrol duty.

15.4 Patrol Captains shall sign onto the SLS Operations App prior to commencement of Patrol. The Patrol Captain shall note the time each member finishes patrol duty.

15.5 It is the responsibility of each patrol member to arrange a proxy of equal status when unable to attend a rostered patrol. Communication/Text notification is to be given to the Patrol Captain as soon as possible advising of the change.

15.6 Any member with justifiable reason who is unable to attend a rostered patrol must notify the Patrol Captain or Director of Lifesaving prior to the start of the rostered patrol. A member unable to fulfil patrol duties for two (2) or

more consecutive patrols must notify the Patrol Captain and the Director of Lifesaving seven (7) days before the next rostered patrol.

15.7 Members making up hours must do so at either the start or end of a rostered patrol to assist in the setting up and/or packing up of patrol gear.

15.8 Patrol Members who fail to attend or arrive late for a rostered patrol without giving prior notice or arranging a proxy, will be "Hours Down". Where a rostered member has arranged a proxy who subsequently fails to attend, the rostered member shall be "Hours Down" unless the Proxy member concerned have communicated with the Patrol Captain earlier, the Proxy Member will be "Hours Down".

15.9 Members who become fifteen (15) Hours Down or more shall be suspended from the Club. Members so suspended may appeal against such suspension to the Committee.

15.10 If a patrol does not maintain at least minimum strength (as per lifesaving agreement) for its rostered patrol, then all absent patrol members without a proxy shall be Hours Down.

15.11 Any member being Hours Down shall not be permitted to represent the club in inter club competitions.

15.12 Any member Hours Down at the end of the season shall lose all club competition points and club trophies won during the season.

15.13 Active members without either the Surf Rescue Certificate, Drone Operator, Ambo First Aid or the Bronze Medallion may be rostered for patrol duty but shall not constitute recognised members of the patrol.

15.14 If warranted by surf conditions a senior member of the club may convene a patrol at any time other than as specified in the Patrol Contract. Such a patrol shall meet the minimum operation requirements of the Patrol Contract.

15.15 Patrolling members are to comply with SLS duty of care and code of conduct while they are on duty.

16 LIFESAVING AGREEMENT

16.1 The Director of Lifesaving shall draft the Club's Lifesaving Agreement and Patrol Roster present to the BOM before the commencement of each season.

16.2 The Lifesaving Agreement shall specify:

- Dates & times of patrol duty on weekends and public holidays
- Number of qualified patrol members required
- Patrol equipment required
- Area to be patrolled

16.3 The Lifesaving Agreement shall be signed by EGSLSC President, Shire of Esperance CEO and SLSWA. Once signed, the Agreement will be posted on the Club Noticeboard.

17 PATROL CAPTAINS

17.1 The BOM shall appoint Patrol Captains before the commencement of the season upon recommendation from the Director of Lifesaving.

17.2 The Patrol Captain shall be responsible for the efficiency of the patrol and the cleanliness of the Clubhouse during patrol hours.

17.3 The Patrol Captain shall report any irregularity such as arriving late for patrol, leaving too early, etc to the Director of Lifesaving.

17.4 The Patrol Captain shall detail at least one patrol member to always be on lookout duty during patrol hours.

17.5 The Patrol Captain shall be responsible for the return of all Club equipment to the Clubrooms in good order.

17.6 The Patrol Captain shall be always equipped with a two-way radio and shall ensure all patrol members can be contacted in the event of an emergency.,

17.7 The Patrol Captain shall send patrol members to regularly check beach and surf conditions and shall, if warranted, post patrol members near dangerous areas to warn members of the public.

17.8 After the patrol has placed all required equipment in a state of readiness the Patrol Captain shall inspect the equipment and ensure it is in good order and that the requirements of the Club's Lifesaving Agreement are met.

17.9 The Patrol Captain shall detail the positions of each member to be taken in case or rescue or emergency. This information will be delivered prior to patrol commencing by having a toolbox meeting with Patrolling Members.

17.10 A member of patrol may not leave the patrol area without the permission of the Patrol Captain.

17.11 The Patrol Captain shall instruct the patrol in various ways of performing their duties and shall organise practice in simulated rescue and emergency procedures.

18 PATROL UNIFORMS

18.1 All patrol members must wear the patrol uniform while on Patrol Duty. Members should not wear the patrol uniform when not on patrol duty.

18.2 The Patrol Uniform shall consist of Patrol Cap, Long Sleeve Surf Patrol Shirt and Red Shorts as supplied and specified by SLS. The patrol cap must be securely tied under the chin. All parts of the patrol uniform must be neat and well maintained. The minimum requirement is club bathers and patrol cap.

18.3 Patrol members must be attired to the satisfaction of the Patrol Captain and the Director of Lifesaving. Patrol members not attired satisfactory may be dismissed from duty and shall be hours down until patrol uniform requirements are met.

19 CLUB COMPETITION – GENERAL

19.1 The Surf & Coaching Committee shall be responsible for the conduct of the Club Championships, the Points Races and the Trophy Races.

19.2 The Surf & Coaching Director shall, for the commencement of each season, compile a schedule of events. The Director of Surf & Coaching shall ensure the schedule is posted on the Club Noticeboard and has the right to amend the schedule as necessary during the season.

19.3 The Surf & Coaching Director shall be responsible for buoying the courses required for Points Races and Trophy Races.

19.4 The Surf & Coaching Director shall be the Competition Referee or nominate a Proxy.

19.5 All events will be conducted in accordance with the Competition Manual of the SLSWA unless prior notice is given by the Director of Surf & Coaching. This is for the personal safety of the individual and to ensure the equipment is kept in quality condition.

19.6 Social and Associate members shall only use the club's competition equipment with permission and deemed competent in its use by the Director of Surf & Competition

19.7 Social & Associate members are not eligible to contest in the Trophy races and Club Championships and shall not represent the club in interclub competitions except for the March Past event. Please note this excludes the Club Swim and club novelty events.

20 CLUB COMPETITIONS

20.1 All Cadet, Active Junior, Active Senior, Active Reserve, Long Service and Life Members are eligible to compete in the Club Swim provided such

members are financial. Members not financial at the end of December shall lose all points awarded in the Club Competition and shall not accrue further points until their fees are paid for that season.

20.2 Club Swim shall be conducted on a handicap system, except the Beach Flag event.

20.3 Events and age categories applied will be at the discretion of the Director of Surf and Coaching.

20.4 The following events and age categories shall apply provided there is at least one competitor:

- Surf Race (Handicap)
Under 15 Male / Female
Under 17 Male / Female
Senior Male / Senior Female
- Single Surf Ski (Handicap)
Senior Male / Senior Female
- Board (Handicap)
Under 15 Male / Female
Under 17 Male / Female
Senior Male / Senior Female
- Beach Sprint (Handicap)
Under 15 Male / Female
Under 17 Male / Female
Senior Male / Senior Female
- Beach Flags (No Handicap)
Under 15 Male / Female

Under 17 Male / Female
Senior Male / Senior Female

20.5 Place getters in Point Races will be allocated the following points:

1st - 5 points, 2nd -4 points, 3rd – 3 points, 4th 2 points. Other Place getters 1 point (provided the course is completed). Members without a handicap will receive one point only regardless of placing.

21 CLUB COMPETITION – TROPHY RACES

21.1 The Trophy Events of the Club shall be:

- 200m Maiden Handicap
- Concrete World 800m Open Surf Race
- AJ Read Marathon (500 m Swim, 500m Wade & 500m Run)
- EMAR Chaff Decks: Champion Lifesaver Competition (Junior, Senior & Masters)
- Dempster 1000 (Swim, Board & Run)
- Iron Man Series: 3 events (Handicap)
- IRB Race Champion (tbc)

21.2 The eligibility for Trophy Races is the same as for Points Races.

21.3 To obtain a handicap for a Trophy Race, eligible members must have previously finished at least two (2) Points Races of the same type of event during the season.

22. CLUB CHAMPIONSHIPS

22.1 Cadet, Active Junior, Active Senior, Active Reserve, Long Service and Life members are eligible to compete in the Club Championships provided they hold the appropriate, current Surf Life Saving qualifications as stated in the SLSA Competition Manual.

22.2 Members must have completed 12 or more hours of patrol duty during the current season. Life Members and Long Service Members are exempt from this patrol obligation.

22.3 Members must be financial on the day of the event.

22.4 Members must compete in their age category. Master competitors will be 40 years of age or over on 1 October of the current season.

22.5 Active Junior members must have attended 50% or greater of Junior/Nipper Programmes since their date of joining to qualify for Club Championship points.

22.6 The events to be contested shall be and not limited to:

- Surf Race
U15 Male/Female, U17 Male/Female, Senior Male, Senior Female, Masters Male/Female
- Single Ski
Senior Male, Senior Female, Masters Male/Female
- Board Race
U15 Male/Female, U17 Male/Female, Senior Male, Senior Female, Masters Male/Female

- Beach Sprints
U15 Male/Female, U17 Male/Female, Senior Male, Senior Female, Masters Male/Female
- Beach Flags
U15 Male/Female, U17 Male/Female, Senior Male, Senior Female, Masters Male/Female
- Iron Man
U15 Male/Female, U17 Male/Female, Senior Male, Senior Female, Masters Male/Female
- Double Ski
Open
- Mixed Double Ski
Open

22.7 No handicaps will apply to events in the Club Championships.

22.8 The winner of a Club Championship event shall be known as a Club Champion.

22.9 A tally of points accrued by competitors in Club Championship events shall determine the Club Champion Master Male, Master Female, Open Male, Open Female, U17 Male, U17 Female, U15 Male, U15 Female. Double Ski events shall not contribute to the points tally.

23 OUTSTANDING MEMBER SERVICE TROPHIES

23.1 For the awards of Most Enthusiastic Youth, the President and Director of Surf and Coaching shall be responsible for selecting the awardee. The selection process shall evaluate the member's contribution and commitment to the club. The minimum criteria to be considered shall be Lifesaving Patrols & Services, Education & Instruction, Competition, Water Safety Services, Responsibilities, and Initiatives.

23.2 The President's Trophy shall be awarded at the discretion of the President for a contribution to the club that is not recognised by other special trophies.

23.3 The Best Senior & Junior Patrol Member Trophy shall be awarded by the Director of Lifesaving to the members making the most significant contribution to the club's patrols and lifesaving services.

23.4 Club Awards nominated in writing for members, by members:

- Most Dedicated Member
- Club Achiever Award – Recognises the contribution of a member in the areas of lifesaving, education and sport.
- Red Anderson Award (Not necessarily awarded each season) Named after an original club member. Recognises a member who has gone above and beyond in Lifesaving attributes.
- Lucy Oorschot Award (Not necessarily awarded each season)
This award is a perpetual trophy acknowledging a club member who is admired and valued by peers and fellow members as possessing the type of special personal qualities Lucy Oorschot brought to this club.

LUCY

Lucy was just 16 years old when she was tragically taken from us in December 2013. This award celebrates this special young woman and her gift of touching others in a positive way.

The emphasis is on positive personal qualities, character, integrity and decency rather than physical and competitive achievements.

But it was Lucy's personal qualities that made her so special, her capacity to be caring and inclusive of all whilst navigating her way through her own significant personal and health issues with a smile.

The depth of Lucy's courage and spirit was remarkable for someone of her young age and her quiet, caring nature was infectious.

Any club member is eligible to be nominated for the Lucy Oorschot Award, it is inclusive of all and not prejudiced by age, sex, or athletic ability, it is purely a recognition of character.

24 CLUB EQUIPMENT

24.1 In an emergency any member may use, or direct the use of, any item of club equipment to assist in rescue or emergency procedures.

24.2 Club equipment may only be used for patrol duty, lifesaving practice or competition training.

24.3 During patrol hours club equipment required for patrol duty may only be used by permission of the Patrol Captain.

24.4 Club equipment required for lifesaving practice as in the training for SLSA awards may be used by members after sufficient instruction has been provided in its use.

24.5 Club equipment required for competition training shall be used only with the permission of the Club Officer responsible for that equipment or the Director of Surf and Coaching.

24.6 Members using club equipment must return the equipment to storage in good and clean condition. Any damage to Club equipment must be reported immediately to the Director of Sport & Coaching or the Club Officer directly responsible for that equipment.

24.7 Club equipment shall only be used for purposes for which it is designed unless an emergency requires extraordinary use.

24.8 The Inflatable Rescue Boat (IRB) shall be prepared for use under the supervision of a member with an IRB Driver's Certificate. The IRB shall be driven only by members holding at IRB Driver's qualification. For members training for an IRB Driver's qualification and IRB Instructor or IRB Instructor candidate must be supervising the training as required by SLSA guidelines and rules.

24.9 The IRB must not be operated at high speed within 50 metres of the public except in an emergency.

24.10 Oxygen Resuscitation equipment used for lifesaving practice shall be marked accordingly.

24.11 All equipment required for patrol use shall be left in a state of readiness. Oxygen cylinders must be more than half full. Any damage or fault must be reported to the relevant Club Officer responsible for the equipment or to the Director of Lifesaving.

24.12 The All-Terrain Vehicle (ATV) shall be driven only by members holding a current Australian Drivers Licence.

25 CLUBHOUSE FOB/KEY ACCESS

All Directors, Office-Bearers and members registered as Active Senior, Active Reserve, Long Service and Life Members may receive access to the Clubhouse upon payment of the prescribed charge as determined by the club's Board of Management, provided they are current financial members and holders of the SLSA Bronze medallion.

All other active financial members shall apply to the BOM in writing. The provision of access for other areas of the club shall be at the discretion of the BOM. A Key/Fob Registrar is to be kept by Club Officer responsible and available to the BOM on request. Club Key/Fob Access will be reviewed annually in line with club memberships.

26 CCTV

EGSLSC have security cameras externally located at the clubhouse. These will be monitored by two Board members as per WA Surveillance Devices Act 1998.

CCTV is accessed via a mobile app and two members of the Board of Management, Director of Operations and the President have access to the app for operations purposes. ***Relevant signage is located on the East side of the clubhouse to inform members of the public.***